

WESTERN KENTUCKY PARALEGALS

MEMBERSHIP APPLICATION

TYPE OF MEMBERSHIP: _____ ACTIVE _____ ASSOCIATE _____ STUDENT _____ SUSTAINING

(SEE ATTACHED QUALIFICATIONS)

FEES: ACTIVE \$40.00 / ASSOCIATE \$40.00 / STUDENT \$5.00 / SUSTAINING MEMBERS \$50.00 (MINIMUM)
FEES WILL BE BILLED UPON ACCEPTANCE OF APPLICATION

SPONSORING MEMBER (if any) _____

NAME: _____

FIRM: _____

ADDRESS: _____

E-MAIL ADDRESS: _____

PHONE: _____ **SS#** _____

HOME ADDRESS: _____

PHONE: _____ **DATE OF BIRTH:** _____

HOW LONG EMPLOYED AT CURRENT POSITION: _____

JOB TITLE: _____

AREAS OF LAW OF PRIMARY RESPONSIBILITY: _____

SPECIFIC JOB DUTIES: _____

(ACTIVE STATUS APPLICANTS LIST NON-CLERICAL DUTIES)

***HOW LONG EMPLOYED AS PARALEGAL:** _____

OTHER LEGAL RELATED WORK EXPERIENCE: _____

EDUCATION:

(PLEASE LIST ALL EDUCATION AFTER HIGH SCHOOL. FOR PURPOSES OF VERIFICATION, PLEASE LIST OTHER NAMES USED IN SCHOOL. IF APPLYING FOR STUDENT MEMBERSHIP, PLEASE LIST NAME OF PROGRAM CURRENTLY ENROLLED IN AND EXPECTED DATE OF GRADUATION.)

OTHER TRAINING:

CURRENT PROFESSIONAL OR BUSINESS ORGANIZATION MEMBERSHIPS:

HAVE YOU EVER BEEN CONVICTED OF A FELONY? Yes No

WKP IS AFFILIATED WITH THE NATIONAL ASSOCIATION OF LEGAL ASSISTANTS, INC. AND HAS ADOPTED THE CODE OF ETHICS AND PROFESSIONAL RESPONSIBILITY OF NALA. I AGREE TO BE BOUND BY THIS CODE OF ETHICS AND PROFESSIONAL RESPONSIBILITY.

I FURTHER UNDERSTAND THAT THIS APPLICATION IS SUBJECT TO APPROVAL BY THE WESTERN KENTUCKY PARALEGALS, AND IS SUBJECT TO MEMBERSHIP COMMITTEE VERIFICATION OF EDUCATION AND EXPERIENCE.

DATE: _____ **SIGNATURE:** _____

ATTORNEY/EMPLOYER ATTESTATION:

NOTE: THIS SECTION MUST BE COMPLETED BY ALL APPLICANTS QUALIFYING UNDER REQUIREMENTS NUMBER 4, 5, 6 OR 7. ACTIVE MEMBERSHIP REQUIRES MAJORITY OF DUTIES TO BE OF A PARALEGAL (NON-CLERICAL) NATURE.

*** I HEREBY ATTEST THAT _____ IS EMPLOYED BY ME AND MEETS THE QUALIFICATIONS FOR ACTIVE MEMBERSHIP IN THE WESTERN KENTUCKY PARALEGALS.**

DATE: _____ **SIGNATURE:** _____

*** WKP DEFINITION OF "PARALEGAL":** Individual working under the direct supervision of an attorney, who through formal education, training and/or experience has knowledge and expertise regarding the legal system and substantive and procedural law and performs work customarily, but not exclusively, performed by a lawyer.

When completed, mail to Western Kentucky Paralegals, P.O. Box 2895, Paducah, KY 42002-2895.

WKP MEMBERSHIP QUALIFICATIONS

ACTIVE: Active Membership is open to any individual who meets at least one of the following requirements and is currently employed as a paralegal. This is the only membership class carrying full voting privileges. Active members are also the only WKP members who may serve as association officers, members of the Board of Directors or committee chairs. All active members must meet the requirements of the Western Kentucky Paralegals continuing legal education policy.

Active membership under paralegal training (#4, #5, #6, #7) requires a majority of duties to be of a paralegal nature (otherwise performed by an attorney and non-clerical) and requires that an attorney attest that the applicant performs such duties.

1. Any individual who has successfully completed the Certified Legal Assistant exam of NALA; or
2. Any individual who has graduated from an ABA approved program of study for paralegals; or
3. Any individual who has graduated from a course of study for paralegals which is institutionally accredited but not ABA approved, and which requires not less than the equivalent of 60 semester hours of classroom study; or
4. Any individual who has graduated from a course of study for paralegals other than those set forth in #2 and #3 above, plus not less than six months of in-house training as a paralegal, whose attorney employer attests that such person is qualified as a paralegal; or
5. Any individual who has received a baccalaureate degree in any field, plus not less than six months in-house training as a paralegal; or
6. Any individual who has a minimum of three years of law-related experience under the supervision of an attorney, including at least six months in-house training as a paralegal, whose attorney employer attests that such person is qualified as a paralegal; or
7. Any individual who has a minimum of two years of in-house training as a paralegal whose attorney-employer attests that such person is qualified as a paralegal.

ASSOCIATE: Any person at the time of application for membership,

1. who has been employed as a paralegal, but who is not so employed at that time; or
2. who has graduated from a paralegal program but not yet employed as a legal assistant; or
3. who is employed as a paralegal but does not meet the criteria to become an active member and whose attorney-employer attests that such person is qualified as a paralegal, may become an associate member upon payment of dues prescribed therefor. Any associate member may, upon satisfaction of the requirements for active membership, become an active member.

STUDENT: Any student enrolled in an ABA approved paralegal training program or a traditional college paralegal training program and upon acceptance of an application for membership may become a Student Member of the Association. Student Members shall not be permitted voting privileges nor be eligible to serve as an officer or director of the Association.

SUSTAINING: Sustaining membership is available to individuals, law firms, corporations, and paralegal program representatives who endorse the paralegal concept or are actively involved in the promotion of the paralegal profession who contribute dues of at least \$50.